



NORTHSHORE EDUCATION CONSORTIUM

Board of Directors Meeting Minutes January 17, 2024

Present:	Beverly:	Dr. Charochak
	Danvers:	Mr. Bauer
	Hamilton Wenham:	Mr. Tracy
	Lynn:	Dr. Alvarez
	Lynnfield:	Mr. Geary
	Marblehead:	Dr. McGuinness
	Masconomet:	Dr. Harvey
	North Reading:	Dr. Daly
	Peabody:	Dr. Vadala
	Pentucket:	Dr. Bartholomew
	Reading:	Dr. Milaschewski
	Rockport:	Dr. Branco
	Swampscott:	Ms. Angelakis
	Tri-Town:	Dr. Morrison
	Triton:	Mr. Forget
NEC:	F. Rosenberg	L. Fleming
	K. Mahoney	K. Mahoney
	J. Zeigler	AFT local President 4293
Absent:	Gloucester:	Mr. Lummis
	Ipswich:	Dr. Blake
	Manchester-Essex:	Ms. Beaudoin
	Nahant:	Dr. Pierantozzi
	Salem:	Dr. Zrike

- I. **Call to Order:** Ms. Angelakis called the meeting to order at 8:03 am and read the following statement:
This Open Meeting of the NEC Board of Directors is being conducted remotely consistent with Governor Healey's extension of the temporary provisions pertaining to the Open Meeting Law to March 31, 2025.
- II. **Approval of Minutes and Attendance**
MOTION: A motion was made by Mr. Tracy and seconded Dr. Morrison to approve the Dec 19, 2023 BOD Minutes. Roll call was done 11 voted present and to approve minutes and warrants.
VOTE: The motion was approved
- III. **Executive Director's Updates** – Ms. Rosenberg gave a brief update on the communication with non-member districts, bank, and HVAC contractor. Since the last board meeting we had two unanticipated capital expenses occur. The replacement of new fire alarm panel cost is higher than projected and a flood at Northshore Academy Lower which closed program for two days to address cleanup and repairs.

Ms. Rosenberg also addressed what she and Mr. Fleming had learned about circuit breaker changes for this year. She reminded the Board that the NEC collaborative agreement states that any adjustment to tuition or fees needs 30 working days' notice before we can take a formal vote, and that at the February meeting, we will vote on the revised budget and final version of the tuition assessments for FY24.

Dr. Alvarez, Dr. McGuinness and Dr. Harvey joined the meeting at 8:13 am

- IV. Treasurer's Report** - Mr. Mahoney reviewed the November 2023 & December 2023 Treasurer's Report (which will be attached to minutes) Overall cash position remains consistent with sufficient funds to meet net cash requirement. There were no questions for November report.

December report showed a lower cash balance than usual due to capital expenditures which were paid this month. There were no questions for December report.

Motion: A motion was made by Dr. Bartholomew and seconded Mr. Bauer to accept the November & December 2023 Treasurers Reports as presented. Roll call was done. 14 voted to approve Treasurer's Reports.

VOTE: The motion was approved unanimously.

Presentation of Revised FY24 Budget and Tuition Adjustment –

Mr. Fleming gave a brief review of the revised FY24 budget which will be reviewed in more detail at the Finance Committee meeting and voted on at the February Board meeting.

Mr. Fleming stated the revised budget for FY24 includes the one-time tuition adjustments that have been discussed. Non-Member districts will be billed \$5500 per student in February 2024 and due by June 30th, 2024. Member districts will be billed based on a tiered system, divided by the number of students enrolled. The amount will appear in the February 2024 invoice and can be paid by June 30th 2024. By individual arrangement, districts can be billed in August 2025.

Mr. Fleming asked if there were questions or discussion. There were none.

- V. Policy Committee Report:** Dr. Blake was unable to attend meeting

Ms. Angelakis asked for a motion to approve the 2nd reading of the Security Cameras Policy. As this was the 1st reading of the Bullying Prevention and Behavioral Support policies, the vote will occur next meeting.

There were no questions or comments.

- VI. Motion:** A motion was made by Dr. Bartholomew and seconded Mr. forget to accept the 2nd and final reading of updated policy on use of Security Cameras. Roll call was done. 14 voted to approve.

VOTE: The motion was approved unanimously.

- VII. Executive Director's Evaluation:** Ms. Angelakis summarized Ms. Rosenberg's evaluation and thanked her for all of her hard work and leadership. Ms. Angelakis commented on the positive changes at NEC in the past 10 years under Ms. Rosenberg's leadership, concluding with "we have really enjoyed working with you and feel the students and staff are in great hands with your leadership." Dr. Morrison agreed and expressed his appreciation to Ms. Rosenberg for her great work and leadership over the past 10 years.

Ms. Angelakis is looking for help drafting Ms. Rosenberg's new contract. Dr. Bartholomew and Mr. Tracy agreed to help

Ms. Rosenberg thanked Board for their support on behalf of our shared students.

Dr. Charochak left the meeting at 8:35 am

- VIII. New Business** – Ms. Rosenberg requested that the Board consider a change to Mr. Fleming’s job title from Director of Finance and Operations to Chief Financial Officer. This will simplify certain bureaucratic procedures as it is consistent with Mr. Bergevin’s title, and Mr. Fleming would prefer that title.

Motion: A motion was made by Dr. Branco and seconded Dr. Morrison to change Mr. Fleming’s title from Director of Finance and Operations to Chief Financial Officer. Roll call was done. 13 voted to approve

VOTE: The motion was approved unanimously.

Dr. Alvarez left the meeting at 8:40 am

Ms. Rosenberg noted that although she had needed to leave, Dr. Alvarez had requested that the board consider changing the meeting time. Ms. Angelakis suggested that we maintain schedule as is, given that it was voted by the board last spring, and revisit in the spring. Members agreed makes sense to keep schedule as is.

Board feedback was it’s easy to make the 8:00 am meeting time for Superintendents as once we get to work much harder to make schedule work for such a large group

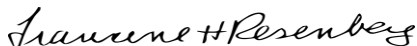
IX. Adjourn

MOTION: A motion was made by Mr. Forget and seconded by Dr. Bartholomew to adjourn the meeting at 8:45 am as presented. Roll call was done 12 voted to adjourn

VOTE: The motion was approved



Kathy Mahoney, Administrative Assistant to Executive Director



Francine Rosenberg, NEC Executive Director