



NORTHSHORE
EDUCATION
CONSORTIUM

**Board of Directors Minutes
October 30, 2019**

PRESENT:

Danvers:	Dr. Dana
Gloucester:	Dr. Safier
Hamilton Wenham:	Dr. Kukenberger
Ipswich:	Dr. Blake
Lynnfield:	Ms. Tremblay
Masconomet:	Dr. Harvey
North Reading:	Mr. Bernard
Swampscott:	Ms. Angelakis
Triton:	Mr. Forget
Tri-Town:	Dr. Morrison

NEC:

F. Rosenberg	G. Bergevin
K. Mahoney	E. Ford- AFT
E. Aldrich	K. Mahoney, NEC Treasurer

Guests:

Daniel E. Schaffner	CPA Fritz DeGuglielmo LLC
Ruth Hersh & Paulajo Gaines	
Massachusetts Department of Elementary and Secondary Education	

ABSENT:

Beverly:	Dr. Charochak
Lynn:	Dr. Tutwiler
Marblehead:	Mr. McAlduff
Manchester-Essex:	Ms. Beaudoin
Nahant:	Mr. Pierantozzi
Peabody:	Ms. Murtagh
Reading:	Dr. Doherty
Rockport:	Mr. Liebow
Salem:	Ms. Smith

- I. **Call to Order:** Dr. Dana called the meeting to order at 8:06 a.m. Dr. Dana welcomed Daniel E. Schaffner, CPA from Fritz DeGuglielmo , Ruth Hersh & Paulajo Gaines from Massachusetts Department of Elementary and Secondary Education
- II. **Remarks from the Public** - none
- III. **Approval of Consent Agenda**
MOTION: A motion was made by Dr. Morrison and seconded by Dr. Blake to approve September 11, 2019 BOD minutes and appointments as presented.

VOTE: The motion was moved unanimously

IV. Finance Report and Presentation of the FY19 Audited Financial Statements

Mr. Schaffner presented FY 19 Financial Statements and UFR (included with minutes) as well as a Summary of Financial Activity which summarized the key pages of the reports and offered explanations of technical accounting terms and of the variances from prior years. Mr. Schaffner reported that once again NEC had a very good year. He noted that it was a clean audit and that there was no need for a management letter. He stated that NEC continues to have a good handle on financial reporting and management. Mr. Schaffner presented the Unified Financial Report (UFR), which is a state mandated report required because of the Grant to Recovery High School. Mr. Schaffner congratulated the administrative team for a job well done.

Dr. Dana and members of the board thanked the auditors, Finance Committee and business office staff for their great work over the past year.

Mr. Schaffner left the meeting at 8:30 am

MOTION: A motion was made by Mr. Forget and seconded by Mr. Bernard to approve the 2019 Audited Financial Statements.

VOTE: The motion was moved unanimously.

MOTION: A motion was made by Dr. Blake and seconded by Mr. Bernard to approve the amount of cumulative surplus as \$5,113,743 as of June 30, 2019

VOTE: The motion was moved unanimously

MOTION: A motion was made by Mr. Bernard and seconded by Ms. Tremblay to approve 2019 Unified Financial Report (UFR).

VOTE: The motion was moved unanimously

Report on FY20 Budget to Date: Brian Forget and Glenn Bergevin

Mr. Bergevin reported that the Finance Committee met on October 23, 2019. The budget has a bottom line of \$181,000. With enrollment and payroll adjustments the projected bottom line at this time is \$43,000. Since it is early in the year all other expenses have been held at budgeted levels. Enrollment for the Transition Programs, Lower Academy and Topsfield Vocational are ahead of budget and Kevin O'Grady, Uppers Academy and Recovery High School are behind budget. Payroll is projected to be more than budget due to the contract settlement and increased staffing for increased enrollment principally in Topsfield program.

V. Facilities Committee Report

The Committee has not met, but Mr. Bergevin gave a brief update on Capital Projects. Ms. Bourgault and Mr. Bergevin have been dealing with engineers and architects for the design of the new HVAC system at Northshore Lower Academy in

Peabody and will be going out to formal bid in a couple of weeks. The money for this project had previously been approved and set aside.

VI. New and Continuing Business

Changes to Collaborative Agreement and Request for Membership from Pentucket Regional:

Pentucket Regional School District Assistant Superintendent Brent Conway joined the meeting on behalf of Superintendent Dr. Justin Bartholomew

Ms. Rosenberg reported that she had received a letter from Dr. Justin Bartholomew Superintendent of the Pentucket Regional Schools regarding the desire of Pentucket Regional School District to apply for membership. Pentucket regularly sends students to our schools and sends staff to our professional development conferences.

Our Collaborative Agreement specifies the process for adding new members. Now that we have received a formal request, the Board must vote to amend the collaborative agreement in order to have Pentucket become a member. This must go through two votes, approval by a majority of school committees and approval by DESE by April 30th in order for a new member to become active as of July 1, 2020.

Ms. Rosenberg discussed two potential changes to agreement. One would be to change the language to specify an all superintendent board as previously discussed, and the second would be to add a new member.

Ms. Rosenberg outlined the pros and cons of adding another member school district. She stated that the "pros" would be to better serve the region and have broader regional support, while the cons would have to do with the challenges of managing a large board, maintaining a quorum for business to be conducted, and a loss of non-member tuition revenue.

The Board discussed these issues, agreeing that it was problematic to have a large board if not all superintendent's fulfilled their commitment to attend. Mr. Forget suggested that if we are going to change the Agreement, perhaps we could strengthen the language around board member responsibility.

Ms. Rosenberg said she would find out if other Collaboratives had such language. A suggestion was made that proposed changes to the Collaborative Agreement be reviewed by the Policy Committee and then brought to the Board.

Dr. Dana asked for a motion to move this process along.

Motion: Mr. Morrison made a motion to move to process by drafting three proposed changes to the Collaborative Agreement. The motion seconded by Ms. Tremblay.
VOTE: The motion was moved unanimously.

Update on Recovery High School documentary: **16 and Recovering**

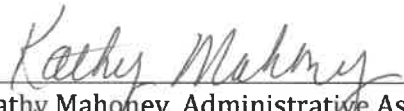
Ms. Rosenberg reported that a Documentary Film, made by an independent film maker and previously discussed, has been bought by MTV/ Viacom. Ms. Rosenberg reviewed the potential risks, as well as the steps that had been taken to protect students and staff involved. This included comprehensive informed consent, reviewed by counsel. Members expressed some concerns about exposure and asked several questions.

VII. Executive Director's Report- Ms. Rosenberg distributed a brief written report to be included with minutes.

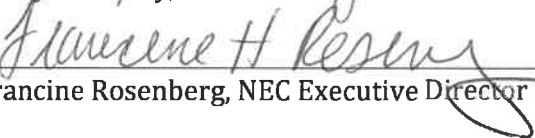
VIII. Adjourn

MOTION: A motion was made by Ms. Angelakis and Mr. Bernard to adjourn the meeting at 9:10 am

VOTE: The motion was moved unanimously



Kathy Mahoney, Administrative Assistant to Executive Director



Francine Rosenberg, NEC Executive Director

December 4, 2019 Board Meeting

Appointments

Recommended Action: To accept the appointments as presented.

Kevin O'Grady School

- Salimatou Bangoura, Registered Nurse – Effective 11/12/19

Resignations

Recommended Action: To accept the resignations as presented.

Kevin O'Grady School

- Yajeisi Reyes-Alberto, Paraprofessional – Effective 11/22/19
- Lynette Occhipinti, Executive Assistant – Effective 10/31/19

Northshore Academy Upper School

- Aleesha Marchetti-Nunez, Paraprofessional – Effective 11/22/19

Retirements

Recommended Action: To accept the retirements as presented.

Kevin O'Grady School

- Deborah Morrison, Social Worker – Effective 12/20/19

Terminations

Recommended Action: To accept the terminations as presented.

Northshore Academy Upper School

- Denali Murphy, Teacher – Effective 10/28/19

Kevin O'Grady School

- Loreen Cronin, Paraprofessional – Effective 11/22/19

Topsfield Vocational Academy

- Adam Milaszewski, Teacher – Effective 11/27/19

