



**NORTHSHORE
EDUCATION
CONSORTIUM**

**Northshore Education Consortium
Minutes-Board of Directors Meeting
Wednesday, May 22, 2019**

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|-----------------|-------------------|-----------------|
| PRESENT: | Beverly: | Dr. Hiersche |
| | Danvers: | Dr. Dana |
| | Hamilton Wenham: | Dr. Harvey |
| | Ipswich: | Dr. Blake |
| | Lynn: | Dr. Tutwiler |
| | Lynnfield: | Ms. Tremblay |
| | Manchester-Essex: | Ms. Beaudoin |
| | Masconomet: | Dr. Lyons |
| | North Reading: | Mr. Bernard |
| | Reading: | Dr. Doherty |
| | Rockport: | Mr. Liebow |
| | Swampscott: | Ms. Angelakis |
| | Tri-Town: | Dr. Morrison |
| Triton: | Mr. Forget | |
| NEC: | F. Rosenberg | G. Bergevin |
| | K. Mahoney | M. Bourgault |
| | E. Aldrich | E. Ford |
| | K. Oliver | W. Bowditch |
| ABSENT: | Gloucester: | Dr. Safier |
| | Marblehead: | Ms. Perry |
| | Nahant: | Mr. Pierantozzi |
| | Peabody: | Ms. Murtagh |
| | Salem: | Ms. Ruiz |

- I. **Call to Order:** Dr. Dana called meeting to order at 8:00 a.m.
- II. **Remarks from the Public-** none
- III. **Recognition of Kevin Oliver and Retiring Superintendents**
Dr. Dana and board members thanked long time NEC Treasurer Kevin Oliver for his many years of service. Mr. Oliver thanked the board, noting that had been a pleasure to serve the board and that he has enjoyed being part of the organization. In addition, the board recognized retiring Superintendents Dr. Steven Hiersche and Dr. Kevin Lyons for many years of service. All three were presented with gifts from the board and administration.
- IV. **Approval of Consent Agenda**
MOTION: A motion was made by Dr. Doherty and seconded by Ms. Tremblay to approve April 22, 2019 BOD minutes and appointments as presented.
VOTE: The motion was moved unanimously
- V. **Finance Committee Report:** Brian Forget and Glenn Bergevin

Mr. Bergevin reported that fiscal year 2019 should close between \$580,000 to \$600,000 positive. This exceed bank expectations of 2%.

Mr. Bergevin and Mr. Forget reviewed the proposal for use of bank-issued purchase cards. . The goal is to minimize cash handling and enable better expense tracking. Mr. Forget noted that majority of the districts have this in place already.

MOTION: A motion was made by Dr. Blake and seconded by Mr. Forget to approve use of bank-issued purchase cards as discussed and to have Dr. Dana sign the bank letter showing the full board approval.

VOTE: The motion was moved unanimously

VI. Facilities Committee Report: Richard Safier and Glenn Bergevin
Update on Capital Projects- none

VII. New and Continuing Business
Board Meeting schedule for FY20 was approved.
Committee structure was reviewed. Dr. Scott Morrison agreed to chair Policy Committee after Dr. Lyons' retirement.

Presentation of Finalist for Treasurer Mr. Forget reviewed the search process for a new Treasurer, which included interviewing three strong candidates. He reiterated that the changes proposed for this position were never made s out of concern, but rather more to add protection for administration and board. Mr. Forget presented Mr. Kevin Mahoney (resume and contract in handouts) as the recommended candidate for treasurer.

MOTION: A motion was made by Mr. Forget and seconded by Mr. Bernard to formally approve the appointment of the Northshore Education Consortium Treasurer, Kevin F. Mahoney, effective July 1 2019.

VOTE: The motion was moved unanimously

VIII. Executive Session to review Proposed Executive Director Contract

MOTION: A motion was made at 8:30 am by Mr. Forget and seconded by Mr. Bernard to move into Executive Session to review proposed Executive Directors contract.

Roll Call Vote was done with 14 members present

VOTE: The motion was moved unanimously

Vote on Executive Directors Contract (Open Session)

MOTION: A motion was made at 8:40 am by Mr. Forget and seconded by Mr. Bernard to move out of Executive Session for the purpose of voting in Open Session on Executive Directors contract.

Roll Call Vote was done with 14 members present.

VOTE: The motion was moved unanimously

Board members discussed the proposed 5-year contract for Ms. Rosenberg, which includes a salary adjustment to \$170,000, and no other significant changes in terms and conditions.

MOTION: A motion was made at 8:45 am by Dr. Doherty and seconded by Dr. Dana to approve and accept Executive Directors contract.

VOTE: The motion was moved unanimously

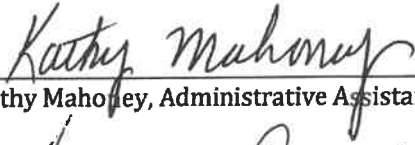
Ms. Rosenberg thanked the board for their ongoing support, and expressed how pleased she was to remain at Northshore Education Consortium.

IX. Executive Director's Report - included in drop box/packet

X. ADJOURNMENT

MOTION: A motion was made by Mr. Morrison and seconded by Mr. Bernard to adjourn the meeting at 8:46 am.

VOTE: The motion was moved unanimously



Kathy Mahoney, Administrative Assistant to Executive Director



Francine Rosenberg, NEC Executive Director

