

NORTHSHORE EDUCATION CONSORTIUM  
112 Sohier Road  
Beverly MA 01915  
AGENDA - BOARD OF DIRECTORS' MEETING - 12.21.11

The matters listed below are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

- A. 8:00 A.M. CALL TO ORDER Board Room, #317 (3rd Floor)
- B. REMARKS FROM THE PUBLIC
- C. MINUTES OF THE PREVIOUS MEETING(S)  
**Recommended Action:** To accept the minutes of meeting
- 11.2.11 - regular meeting (attached)
- D. ADMINISTRATIVE AND SUBCOMMITTEE REPORTS
1. Chief Financial Officer's Report - Elaine McCormack  
**Recommended Action:** To receive and file the monthly financial reports as presented.  
To be distributed at meeting: FY 12 year to date projections, current revolving accounts, current aging.
2. Executive Director's Report - Colleen Dolan
- From the Programs
  - Legislation regarding Collaboratives
  - Development Office
  - Family Center - Transportation Series, Microsoft Office certification
  - News from Sped Director group
  - TAH - update on participation
3. Subcommittee Reports
- Personnel Committee - Dr. Creeden - summary of 11.2.11 meeting
    - **Recommended action:** To accept the minutes from the November 2, 2011 personnel sub-committee meeting (attached)
    - **Recommended action:** To accept the minutes from the November 2, 2011 executive session of the personnel sub-committee meeting
    - **Recommended action:** To accept Executive Directors' goals for 2011-2012. (attached)
  - Budget Committee - Mr. Farmer - The budget committee should schedule a meeting prior to February 1, 2012.
  - Facilities Committee - Dr. Latham - The Facilities committee will meet immediately following the meeting.
  - West Peabody Office Park Condominium Association: meeting notes (attached)
4. Round Robin - sharing of information from the districts

- E. OLD BUSINESS
  - 1. Articles of Agreement – next steps will be discussed
  
- F. NEW BUSINESS
  - 1. NEC Policy Book (to be distributed at the meeting)  
**Recommended Action:** to determine a method for approving the policy book
  - 2. Distribution lists – superintendents, administrative teams
  
- G. OFFICIAL COMMUNICATIONS
  - 1. Appointments  
**Recommended Action:** To accept the appointments as presented.  
Kevin O’Grady School  
 Geraldine Paskowski, Paraprofessional – Effective: November 4, 2011  
 Lisa Hayes, Paraprofessional – Effective: December 9, 2011  
Northshore Recovery High School  
 Gabriel Taylor, Paraprofessional – Effective: December 2, 2011
  
  - 2. Resignations  
**Recommended Action:** To accept resignations as presented  
Kevin O’Grady School  
 Deanne Cefalo, Program Director – Effective: December 23, 2011  
 Patricia Ann Gildart – Paraprofessional - Effective: December 19, 2011
  
  - 3. Terminations  
**Recommended Action:** To accept terminations as presented  
Recovery High School  
 Gabriel Taylor, Paraprofessional – Effective: December 16, 2011
  
- H. OTHER BUSINESS
  
- I. ADJOURNMENT

Upcoming Meeting Schedule:

Wednesday, February 1, 2012                      (Snow date Feb. 8)  
 Wednesday, March 21, 2012  
 Wednesday, May 16, 2012